

**An Ordinary Meeting of Horley Town Council will be held at the Town Council Offices, Albert Road, Horley on Tuesday 6 December 2005 at 7.30 pm.**

**All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.**

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Matters Arising**
  - i) Ordinary Meeting of the Council held on 18 October 2005.
  - ii) Extraordinary meeting of the Council held on 25 October 2005.
- 5 Minutes**
  - i) To adopt the minutes of the Ordinary Meeting of the Council held on 18 October 2005.
  - ii) To adopt the minutes of the Extraordinary Meeting of the Council held on 25 October 2005.
- 6 Committee Reports**

To adopt the minutes of the meetings of the following Committees:

  - i) Relocation of Town Council Offices held on 20 October 2005
  - ii) Extraordinary Meeting the Finance & General Purposes Committee held on 20 October 2005.
  - iii) Finance & General Purposes Committee held on 15 November 2005.
  - iv) Leisure & Amenities Committee held on 25 October 2005.
  - v) Full meeting of the Planning & Development Committee held on 1 November 2005.
  - vi) Full Meeting of the Planning & Development Committee held on 22 November 2005.
- 7 Chairman's Report**

To receive a report of meetings recently attended by the Chairman
- 8 National Association of Local Councils (NALC)**

To consider information received.
- 9 Surrey County Association of Parish & Town Councils (SCAPTC)**

To receive reports of any recent meetings and to consider information received. ....Continued Overleaf

- 10 Crime & Disorder Reduction Partnership**  
To consider an application for funding to provide additional CCTV cameras at the A23 Recreation Ground.
- 11 Church Road Allotments**  
To receive an update on work carried out along the boundary with the Churchyard.
- 12 Christmas 2005**  
i) To receive an update on the Christmas lights.  
ii) To finalise arrangements for the Councillors' Hospitality.  
iii) To consider a proposal for a fund raising event for next year.
- 13 Royal British Legion Poppy Appeal**  
i) To approve a donation of £200. (To be made under Section 137 of the Local Government Act 1972.)  
ii) To note receipt of a letter of thanks from the Horley Royal British Legion.
- 14 Surrey County Playing Fields Association – Affiliation Fee 2005/2006**  
To approve payment of £10.
- 15 Review of Members' Allowances**  
To note receipt of the second report of the Remuneration Panel and to approve its recommendations.
- 16 Borough Council's Overview and Scrutiny Committee**  
To note receipt of the Annual Report.
- 17 Request to Donate Bench**  
To consider a request from a local resident.
- 18 Letters Received**
- 19 Urgent Business**  
To note urgent business for inclusion on future agenda.
- 20 Press Release**  
To agree items for inclusion.
- 21 Exclusion of Public and Press**  
In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
- 22 Matters Arising** **CONFIDENTIAL**  
Confidential Minutes of the Council.
- 23 Minutes** **CONFIDENTIAL**  
To adopt the Confidential Minutes of the Council.

.....Continued Overleaf

- 24      Town Guide 2007** **CONFIDENTIAL**  
To consider the recommendations of the Editorial Sub-Committee and agree the way forward.
- 25      Relocation of Town Council Offices** **CONFIDENTIAL**  
To receive an update.
- 26      Letters Received** **CONFIDENTIAL**  
To consider correspondence received from a Town Councillor and to agree the way forward.
- 27      Town Council Estimates and Precept – Financial Year 2006/2007**  
To finalise requirements and set the Town Council Precept for 2006/2007.
- 28      Press Release**  
To agree items for inclusion.

**Date of next meeting – 14 February 2006**

**Signed**



**Dated            1 December 2005**