

An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms, Albert Road, Horley on Tuesday 3 April 2012 at 7.30pm.

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Minutes**
 - i) To approve the minutes of the Ordinary Meeting of the Council held on 14 February 2012.
 - ii) To approve the minutes of the meeting of the Staff Sub-Committee held on 2 March 2012.
- 5 Matters Arising**
 - i) Ordinary Meeting of the Council held on 14 February 2012.
 - ii) Meeting of the Staff Sub-Committee held on 2 March 2012.
- 6 Committee Reports**

To receive the minutes of the meetings of the following Committees:

 - i) Leisure & Amenities Committee held on 10 January 2012
 - ii) Finance & General Purposes Committee held on 17 January 2012
 - iii) Planning & Development Committee held on 31 January 2012
 - iv) Planning & Development Committee held on 28 February 2012
- 7 Riverside Green Chain**

To receive a presentation from Pete Crawford of the Gatwick Greenspace Partnership and Sussex Wildlife Trust.
- 8 Chairman's Report**

To receive a report of meetings recently attended by the Chairman.
- 9 Staffing Review**

To consider recommendations and to agree the way forward.
- 10 Town Meeting**

To receive an update on arrangements made.
- 11 Internal Control Review 2011/2012**

To approve the annual review of the effectiveness of the Town Council's system of internal control and management of risk, as recommended by the Finance & General Purposes Committee.
- 12 Recognition of Service of Past Chairmen**

To consider the way forward.
- 13 Surrey Police**

To receive an update on recent liaison meetings.

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- 14 **Horley Anderson Centre / Innes Pavilion Division**
To receive an update.
- 15 **Environment Matters**
To receive an update.
- 16 **Corporate Plan 2012 – 2016**
To receive an update
- 17 **Strategy & Forward Planning Advisory Group**
i) To receive an update on recent meetings.
ii) Horley Health Check, Residents' Questionnaire – to receive an update.
- 18 **Letters Received**
- 19 **Diary Dates**
- 20 **Urgent Business**
To note urgent business for inclusion on future agenda.
- 21 **Press Release**
To agree items for inclusion.
- 22 **Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 23 **Approval of Confidential Minutes** **CONFIDENTIAL**
i) Ordinary Meeting of the Council held on 14 February 2012.
ii) Meeting of the Staff Sub-Committee held on 2 March 2012.
- 24 **Matters Arising** **CONFIDENTIAL**
i) Ordinary Meeting of the Council held on 14 February 2012.
ii) Meeting of the Staff Sub-Committee held on 2 March 2012.
- 25 **Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 26 **Horley Edmonds Community Fund** **CONFIDENTIAL**
To consider grant applications received.
- 27 **Press Release**
To agree items for inclusion.



Town Clerk
29 March 2012

Date of next meeting Tuesday 15 May 2012 (Annual Meeting)