

**HORLEY TOWN COUNCIL**  
**Finance & General Purposes Committee**

A meeting of the above-named Committee will be held at the Albert Rooms,  
Albert Road, Horley, on **Tuesday 27 July 2010 at 7.30 pm**

**The meeting will be preceded at 6.30 pm by a presentation given by  
Mr Andrew McCallum, Director of Communications and External Affairs at  
Gatwick Airport. All members are welcome to attend.**

**All correspondence and papers referred to in the public part of the agenda are available  
to view in the Town Council Offices during normal office hours.**

**A G E N D A**

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**  
Committee Meeting, Tuesday 8 June 2010
- 5 Matters Arising**  
Committee Meeting, Tuesday 8 June 2010
- 6 Outside Bodies**  
To receive reports of attendance at meetings of Outside Bodies.
- 7 Town Councillors' Audit**  
To receive the Councillors' Audit report for May 2010.
- 8 Financial Reports**  
To approve the financial reports, including bank reconciliations and accounts payable, up to 31 May 2010.
- 9 Borough Standards Committee**  
To receive an update.
- 10 Surrey County Association of Parish & Town Councils (SCAPTC)**
  - i) Future membership – to consider information received**
  - ii) To consider any other information received.**
- 11 National Association of Local Councils (NALC)**  
To consider any information received.
- 12 Albert Rooms - Regular Hirers**  
To receive an update.
- 13 Albert Rooms – Repair to Beam in Main Hall**  
To note that Mitchells of Horley will be carrying out repairs to one of the beams, for the budget sum of £1,250 plus VAT. (The work to be carried out in August.)
- 14 New Office Computers**
  - i) Purchase of new computer for member of staff – to ratify the decision of the Finance & General Purposes Decisions Sub-Committee that Micro Maintenance supply and install a new computer for the total sum of £529 plus VAT.**
  - ii) To approve the purchase of a new computer, to be used in conjunction with the fixed projector in the main hall. (To be supplied and installed by Micro Maintenance for the total sum of £409 plus VAT.)**

.....**Continued**

- 15 Horley Calendar**  
To receive an update.
- 16 Proposals for Michael Crescent Community Hall**  
i) To receive an update on recent meetings.  
ii) To consider a proposal that Guideline Building Services Ltd carry out research into grant funding, which may be available for the building project.
- 17 Horley Sports (Social) Club**  
i) Car Boot Sale - to receive an update.  
ii) To receive an update on any other matters.
- 18 Review of Licensing Policy Statement**  
To consider this Council's response to the Borough Council's consultation. (Required by 17 September 2010.)
- 19 Surrey Crimestoppers**  
To consider a request for a donation.
- 20 Scarecrow Festival, 25 September 2010**  
To consider information received from the Chairman of the Chamber of Commerce.
- 21 Letters Received**
- 22 Diary Dates**  
To note forthcoming events.
- 23 Urgent Business**  
To note urgent business for inclusion on future agenda.
- 24 Press Release**  
To agree items for inclusion.
- 25 Exclusion of Public and Press**  
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 26 Approval of Confidential Minutes** **CONFIDENTIAL**  
Committee Meeting, Tuesday 8 June 2010.
- 27 Matters Arising** **CONFIDENTIAL**  
Committee Meeting, Tuesday 8 June 2010.
- 28 Press Release**  
To agree items for inclusion.

**Date of next meeting – 12 October 2010**



**Signed: Town Clerk**

**Dated 22 July 2010**